



357 Cumberland Street, Memphis TN 38112  
877.774.4775 / 901.323.5762

For Company Use:
Customer #
Credit Limit:
Date Approved:
Approved By:

**NEW CUSTOMER CREDIT APPLICATION FORM**

(return to Janet.Lyons@AssuranceLighting.com)

The information provided on this form or obtained from any reference is confidential and will be used for internal use only.

**REQUIRED INFORMATION:**

RESALE SALES TAX ID# (attach certificate):

FEDERAL TAX ID# (attach W-9 or W-8 if foreign company):

**BUSINES INFORMATION:**

Business Name:

Street Address:

City: State: Zip Code:

Tel #: D&B #: Web Site:

**ACCOUNTS PAYABLE INFORMATION:**

Contact Name: Phone:

Email for Invoicing:

**PARENT / AFFILIATED COMPANIES (if applicable):**

Business Name:

Street Address:

City: State: Zip Code:

Tel #:

**COMPLETE THIS SECTION OR ATTACH YOUR STANDARD FORM WITH THIS INFORMATION:**

**TRADE REFERENCES:**

1. Business Name:

Address:

Contact Name: Tel # Email:

2. Business Name:

Address:

Contact Name: Tel # Email:

3. Business Name:

Address:

Contact Name: Tel # Email:

**BANK REFERENCES:**

Bank Name:

Address:

Type of Account: Account Number:

Contact Name: Contact Phone:

**AGREEMENT:**

1. By submitting this application, you authorize Assurance Engineering LLC to make inquiries into bank and trade references that you have supplied, as well as periodic credit checks.
2. All invoices are to be paid 30 days from date of invoice. A finance charge of 1.5% will be charged for balances 15 days past due.
3. Emailed applications are deemed as originals. No oral agreement or modifications will be accepted.
4. Assurance Engineering LLC reserves the right to revoke credit, demand payment in full, and/or reduce credit amount. If reasonable collection or legal action is deemed necessary to receive monies owed, the collection or legal fees shall also be charged to, and paid by the above person, business, or organization.
5. Signature below is an acceptance of terms and conditions set forth in this agreement and certification that information on this form is accurate.

**Printed Officer Name:**

**Title:**

**Office Signature:** **Date:**